



AN HONORS UNIVERSITY IN MARYLAND

International Education Services
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Request to Transfer I-20 out of UMBC

Should you choose to leave UMBC during or after your studies here, in order to attend a new school in the US, you will need to transfer your I-20 to that new school. The IES office is happy to help you with this process.

Please note you must be admitted to the new school before we can transfer your I-20 there. We'll need a copy of your admission letter or other communication of your admission from the new school to complete the transfer.

If your new school requires a transfer in form, please share it with the IES office. We are happy to complete this for you.

As a courtesy, we strongly recommend that you inform your academic adviser of your intentions to leave UMBC, if you have not already.

Please share the following information so we know exactly how you would like us to manage your immigration record. Please let us know if you have any questions!

Student Information

Student Name:

Student Birthday (mm/dd/yyyy):

Student SEVIS ID (found on your I-20):

School Information

School you will be transferring to:

If applicable, specific campus of new school you will be attending:

I've attached a copy of my admission letter or other communication from the new school (this is required before we can transfer your I-20!)

Transfer Out Date

Date you would like us to transfer your record to the new school:

*Please note that the earliest we can transfer your I-20 is the end of your current semester at UMBC. The latest we can transfer your I-20 is 60 days from your last day attending UMBC.

*If you are on OPT, CPT or working on campus, please note that transferring your I-20 will immediately end your work permission. Please plan accordingly!

Responsibilities:

I understand that I must DROP any courses I have enrolled in for a future semester, in which I will no longer be attending. I understand these are NOT dropped automatically when I transfer my I-20. I understand that failure to drop any courses will result in a bill for those courses, which I will NOT be excused from.

I understand that transferring my I-20 will automatically end any OPT, CPT or on-campus work I might be working in at the time of transfer.

Student Signature (typed signature is acceptable if submitting this form electronically):

Date:

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Please submit your completed form and proof of admission to your new school to the IES Office via email (ies@umbc.edu) or drop off the form to our office. Thanks!